

Altoona Public Library Donation Policy

Introduction

Altoona Public Library would like to thank you for considering a donation to the library. When we receive a donation we look for ways to honor those who are so generous as to consider the library for their donation. We welcome all donations, with immense gratitude. Those interested in donating should contact Altoona Public Library Director, Olivia Moris (olivia@altoonapubliclibrary.org) for more information or consideration.

Types of Donations - Monetary & Physical

Monetary Donations

Patrons who donate a gift of money (cash, check, or otherwise) to the library are welcome to suggest a specific use for that amount. The library director will make every effort to comply with those suggestions. Patrons wishing recognition for the donation may follow up with the [Altoona Naming and Honorific Policy](#).

Physical Donations

Books - this is the most common type of donation we receive and we are immensely grateful to those who take the time to donate. A book donation will be evaluated by the library director, with regard to physical condition, library need, and other factors to determine whether or not the item will be added to the library's collection. Items not added will be put in the Friends of the Library book sale, profits from which directly benefit the library. Books, once donated, cannot be returned.

Other items - the library has received paintings, artwork, quilts, toys, and more from our generous patrons. We are very grateful for every donation we receive. Whenever possible, items donated will be displayed in the library, for a period of time deemed appropriate by the library director. All items donated become property of the library and cannot be returned.

The Board of Library Trustees (Library Board) approved the Altoona Public Library Donation Policy on February 24, 2025.