



# Altoona Public Library Board Agenda

Monday, April 28, 2025 | 1:00pm

Altoona City Hall | Council Chambers  
1303 Lynn Avenue, Altoona, WI

- **Welcome**

- Call meeting to order
  - Meeting was called to order by Sue Rowe at 1:05 pm.
- Roll call of board members
  - Members present: Laurie Boettcher (Secretary), Mike Hilger, Liz Kaetterhenry, Stella Pagonis, Sue Rowe (President), and Liz Snyder (Vice President).
  - Members absent: Hannah Korth
  - Library director: Olivia Moris
- Introduction of attendees: None

- **Public Comments - Olivia**

- "Thanks for providing board games, that is so useful"
- We need more railroad magazines
- Please submit comments to Library staff and/or Library director
  - In-Person | 1303 Lynn Ave | Via phone: 715-839-5029 | Via email: [olivia@altoonapubliclibrary.org](mailto:olivia@altoonapubliclibrary.org)

- **Action Items**

- Approval of [previous meeting's minutes](#)
  - Motion to approve by Mike. Seconded by Liz S. All present voted to approve. Motion carried.
- Approval of financial statements
  - [February](#), [March](#), April
  - Motion to approve February financial review by Laurie. Seconded by Liz S. All present voted to approve. Motion carried.
  - Liz S noted that a few line items in March showed over 100% of allocated budget.
  - The 2025 numbers have not been updated yet; statements still show 2024 numbers, which need to be updated.
  - Motion to approve March financial review by Stella. Seconded by Liz K. All present voted to approve. Motion carried.
  - April financials are not ready to review.
- [Strategic Plan Timeline Approval](#)
  - Thoroughly reviewed and discussed; determined it is reasonable and realistic
  - Motion to approve Strategic Plan Timeline by Liz S. Seconded by Laurie. All present voted to approve. Motion carried.
- Water fountain in library vestibule (\$3500?)
  - Approved to come out of our capital fund; potential cost split with the City.

- Motion to approve water fountain purchase from capital fund by Stella. Seconded by Laurie. All present voted, five yes and one no. Motion carried.

- **Old Business**

- Strategic planning committee
  - Roy Atkinson, Ashley Kurth, Board member, Olivia, Adam Gewiss (patron)
  - Laurie B will be the board member
  - Olivia will be chair of the committee
- Library budget EOY update - money is put in our brokerage account post audit
  - ~\$22,809.94
  - After the audit, money left in our 2024 budget will be refunded to the library's checking account

- **Reports**

- Library Board President's Report - Sue
  - Potential for another grant opportunity in the Governor's budget
- [Library Director's Report](#) - Olivia (Statistics)
  - New director boot camp was highly valuable
  - Adult summer reading program has some fun changes
  - Writers group named themselves - Word Weavers
  - Discussed projects in progress with CVTC Marketing and Digital Marketing students
  - Discussed recent defunding of the IMLS (Institute of Museum and Library Services); the funding loss will be felt in Libby, BadgerLink, etc.; will continue to discuss this
- Friends of the Library Report - Mike
  - The budget is healthy, so they will continue to pay for the summer reading program
  - Working to make it a more appealing committee by becoming more organized and gathering feedback from Olivia

- **New Business**

- April|Board terms consideration
  - Board members serve three year terms
  - Officers serve one year; need to review in May
- On/Off Boarding for Board members
  - Liz S stepping down
  - Need to put together a process for future members retiring from the board
- Items to add to next agenda - should be emailed to Olivia
  - Add standing item under Reports for Any Member of the Board Who Has Something to Report
  - Add standing item under Old Business as Strategic Plan Update
  - Review board member applications
  - Officer elections
- Next meeting date and time - Monday, May 19, 2025 at 1:00 pm
- May|Election of Officers

- July| United for Libraries Virtual

- [https://www.ala.org/united/events\\_conferences/virtual?\\_zs=IAR0o1&\\_zl=ur3x9](https://www.ala.org/united/events_conferences/virtual?_zs=IAR0o1&_zl=ur3x9)

- **Adjournment**

- Having reached the end of the agenda, the meeting was adjourned at 2:26 pm

**Minutes respectfully transcribed and submitted by Laurie Boettcher.**

*Requests for accommodations to participate in this meeting should contact the Library Director by phone: 715-839-5029 or by email: [olivia@altoonapubliclibrary.org](mailto:olivia@altoonapubliclibrary.org) with as much advance notice as possible.*

**Altoona Public Library | 1303 Lynn Avenue | Altoona, WI 54720  
[www.altoonapubliclibrary.org](http://www.altoonapubliclibrary.org)**