



Altoona Public Library Board Agenda

Friday, May 29, 2026|9:00am

Altoona City Hall|Council Chambers

1303 Lynn Avenue, Altoona, WI

- **Welcome**

- Call meeting to order
 - The meeting was called to order by Sue Rowe at 9:08 am.
- Board member attendance
 - Members present: Sue Rowe (President), Liz Kaetterhenry (Vice President), John Conklin, Mike Hilger
 - Members Absent: Jeanie Alola, Laurie Boettcher (Secretary), Stella Pagonis
 - Library Director: Olivia Moris
- Introduction of Attendees: None

- **Public Comments** - Olivia

- No Public Comments

- **Action Items**

- Approval of previous meeting's minutes
 - Motion approved by John. Seconded by Mike. All present voted to approve. Motion carried.
- Approval of financial statements
 - April
 - Olivia noted that the programming budget spending has currently increased due to preparation for the summer reading programs.
 - Olivia noted that we have received a majority of the county aid.
 - Motion to approve by John. Seconded by Mike. All present voted to approve. Motion carried.

- **Old Business**

- Strategic plan (Timeline) - would like to start this again.
 - Due to not receiving the grant, the strategic plan will begin to meet again in the fall after the summer reading program has finished.
- 2026 Budget - no update
- Act 150 billing due
 - Bills have been sent out for next year and the spreadsheet has been updated.
- Budget process beginning for 2027
 - Invited to city's Clear Gov
 - Olivia has been invited to begin using the city's new budget assistance program Clear Gov. for building her 2027 library budget.
- Review of Collection Development and Management Policy
 - Postponed to the June board meeting.
- Library Shirts
 - Olivia will resend the link out if any members would like to purchase their own Altoona Public Library shirts.

- **Reports**

- Library Board President's Report - Sue
 - None
- Library Director's Report - Olivia
 - Altoona staff have reached out to the Colfax Public Library to offer short-term operational support in their time of need.
 - Lily: created a DVD monthly question to build dvd displays using staff and public input
 - River Prairie Fest was successful (approximately 200 visits with give aways
 - Summer Reading program begins June 1.
 - A number of the programs are set to be held this year in the yard.
 - Connected with Altoona School District's ELL program to be able to promote the reading program with ELL students and families.
 - Adult programming once again includes punch cards, and adult screening of Jurassic Park, Guest Authors, and an interactive group Literary Jukebox at The Yard.
- Friends of the Library Report - Mike
 - Still looking for ways to grow attendance as meeting attendance has been low.
 - Look into more volunteer opportunities for members to participate in
 - Possibly looking into connecting with Eau Claire Friends of the library for ideas
- Library Board member reports - None

- **New Business**

- Election of officers
 - Postponed to the June board meeting
- Peach Fest
 - Will be held June 20 in The Yard. Look for volunteers to help at the table.
- Library window shades
 - Some of them have stopped working. The technician looked at them and noted that they are obsolete and can't get parts to fix them. Looking into the cost for replacements.
- Items to add to next agenda - should be emailed to Olivia
 - Election of Officers
 - Review of Collection Development and Management Policy

- **Next meeting date and time** - Friday 6/19 - 9am

- **Adjournment**

- Having reached the end of the agenda, the meeting was adjourned at 9:50 am.